

E3/

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PSG/AID-406/68 *Comments*Attachment to IEG/WGD 75-68  
dated 17 December 1968

## ATTACHMENT B

Please complete this attachment and return to MSS/AID/PSG, Attention  
 [ ] room 6N 222, by 18 December 1968.

25X1

I. Please place an X in the appropriate columns.

	<u>Presently Useful</u>	<u>No Present Need</u>	<u>Would Like To Receive*</u>	<u>Did Not Know Report Existed</u>
002		X		
004	<del>X</del>		X	
005	X		X	
006				X
007				X
008				X
011				X
013				X
Option 1	X		X	
Option 2		X		
Option 3		X		
Option 4		X		
Option 5		X		
Option 6		X		
Option 7		X		
Option 10		X		
Option 11		X		

- Option 9 X  
 \* The reports indicated as presently useful are available elsewhere in IEG.
- II. In addition to the reports listed above, I would like to receive these weekly/monthly reports (describe in detail):

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## ATTACHMENT B (CONTINUED)

## III. General comments concerning the MIS:

The present MIS reports and option runs might well be improved by more tailoring to our needs. We have used the runs as a basis for estimating our man-hour use in a fiscal year. For planning first- and second-phase effort, we need to know our PI readout time per target, the ratio of PI time to support time, a breakdown of support time in terms of job positions--collateral research assistant, editor, GAO, clerical, and supervisory--and be able to compare missions by system. We also need some kind of yardsticks for estimating third-phase effort by product. The MIS does not provide this data simply. Perhaps a conference of MIS users would lead to refinements that would make the runs more useful.

## IV. Please indicate the following:

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Component (group, division, branch, or staff) - Production Branch, WGD, IEG

Component code (as recorded on time sheets) - E31

Room number (mail address) -

Room 3S752C

Telephone number -

25X1

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